

TUSTIN COMMUNITY FOUNDATION DONATION DISBURSEMENT REQUEST FORM



TCF PASS-THROUGH DONATION FUND

Donor will receive confirmation of grant/donation disbursement when completed.

TCF will issue a tax receipt for the donation in a timely manner.

Pass-Through Donations cannot be used to fulfill a pledge, support a political campaign, support memberships, or benefit the donor.

All donations must be used to benefit the greater Tustin area or Orange County, CA.

OFFICE USE:

Date Form Received at TCF

Date & Initial

Amount Available in Fund
or Amount Received

Date & Initial

Recommended Recipient Eligible

Date & Initial

Letter Mailed to Donor

Date & Initial

Letter & Check Mailed to Recipient

Date & Initial

Grant Contract Received from
Grant Recipient

Date & Initial

Donor Name: _____

Mailing Address: _____

Email Address: _____

Total Amount Donated: _____

Type of Donation: Cash/Check ___ Charge ___ Stock ___ Other ___

Total Amount Requested to be Disbursed: _____

Requested Disbursement Date: _____

Organization Name: _____

Grant/Donation Amount: _____

Contact Person: _____

Organization/School Name: _____

Address: _____

Purpose of Donation/Grant: _____

Organization Name: _____

Grant/Donation Amount: _____

Contact Person: _____

Organization/School Name: _____

Address: _____

Purpose of Donation/Grant: _____

Date: _____

Donor Signature: _____